

WPRA BOARD OF DIRECTORS' MEETING

Sun Prairie Parks & Recreation

2598 West Main Street

Sun Prairie WI

Wednesday, August 22, 2007

10:30 AM - 1:00 PM

MINUTES

Sun Prairie Parks & Recreation
Sun Prairie, Wisconsin

Wednesday, August 22, 2007
10:30 AM

- I. **CALLED TO ORDER:** With the presence of a quorum, President Roger Kist called the meeting to order at 10:30 a.m.
- II. **ROLL CALL:**
- | | |
|-----------------------------------|---------------------------------|
| Roger Kist, President | Joe McLafferty, President-Elect |
| Cyndi Keller, Past President | Yvonne Monfils, Secretary |
| Justin Casperson, Aquatic Chair | Niki Wendt, Region II Rep |
| Jim Mattke, Region III Rep | Dave Jeske, Region IV Rep |
| Kristin Ruprecht, WTRS Chair | Robert Rafel, Park Chair |
| Brett Altergott, Recreation Chair | Tom Kautz, Emeritus Chair |
| Tim Miller, Treasurer | Steve Peterson, Region I Rep |
| Maria Andersen, Student Advisor | Michelle Tiffany, Student Chair |
| Steve Thompson, Exec Director | |
- Guests: Lori Williams
- Excused Absence: Dave Jeske, Maria Andersen, Tom Kautz,
Kristin Ruprecht, Yvonne Monfils, Brett Altergott, Bob Rafel
- III. **ACCEPTANCE OF EXCUSED ABSENCES:** Moved by Cyndi Keller to accept the excused absence of Dave Jeske, Maria Andersen, Yvonne Monfils, Bob Rafel, Brett Altergott and Tom Kautz; motion seconded. Motion Carried.
- IV. **ACCEPTANCE OF PROXIES:** Moved by Cyndi Keller to accept Lori Williams as the proxy for Brett Altergott; motion seconded. Motion Carried.
- V. **ADDITIONS TO AGENDA:** No Additions.
- VI. **APPROVAL OF MINUTES:** There were several corrections noted: Under the Aquatics Section report, it should have indicated that All American Aquatics was sponsoring the breakfast and not the lunch for the Aquatic Seminar; under Park District Legislation, it should have stated "to postpone endorsement of the proposed legislation until the August Board Meeting and not the May Board Meeting.

With the noted corrections, it was moved to approve the Meeting Minutes from the May 9, 2007 Board of Directors' Meeting; motion seconded. Motion Carried

VII. UNFINISHED BUSINESS:

- A. **Park District Legislation:** Following the May Board Meeting, the question was placed on the 2008 Ballot as a binding referendum, and will become the official stance of the State Association. Cyndi requested that the recently released SB248 bill that was introduced by Senator Darling be placed on the WPRAs website for the membership to access and review.
- B. **Board Governance Task Force:** Cyndi Keller decided to place three questions on the 2008 ballot to obtain feedback from the membership regarding the Board Governance. The first statement read as follows: "I feel that the WPRAs Section Chairs do not need to be Board positions"; the second statement, "I feel that the Region Representatives do not need to be Board positions, and the third statement, "I feel that the WPRAs Board size is just right." The results will be shared with the Task Force members for their continued review and assistance. The Task Force will attempt to meet prior to the Annual Conference to review the ballot results, and come prepared with a recommendation at the Annual Meeting.
- C. **2007 WPRAs Strategic Plan Tactics-Update:** An update on the 2007 Strategic Plan Tactics was disseminated to the Board for their review. In addition, there was discussion on the Strategic Plan for the Future DRAFT Vision 2015. This draft continued to identify specific strategies and goals on the adopted Strategic Plan. This will be reviewed and discussed by the 2008 Board of Directors.
- D. **2007 NRPA Updates:** Roger Kist and Joe McLafferty provided a brief overview of the NRPA Great Lakes Regional Council 2007 Summer Meeting that took place in Springfield, Illinois on July 13-14. Roger related that there have been numerous concerns expressed since the demise of the Regional Director positions by NRPA, and that the role of Regional Councils took up most of the GLRC Summer Meeting. Steve also attended a special meeting at the NRPA headquarters to strategize on the future role of Regional Councils.

VIII. NEW BUSINESS:

- A. **2008 Tactic Budget:** Joe McLafferty indicated that there would be no monies placed in the 2008 budget for the Tactics. The WPRAs Legislative Committee will continue to discuss and obtain feedback from the regional organizations regarding interest in conducting a "WPRAs Day at the Capitol" and "Legislative Bus Tours" of various agency parks and facilities in the future.

Moved by Cyndi Keller to accept the 2008 Tactics as presented; motion seconded. Motion Carried.

- B. 2008 WPRA Budget:** Tim Miller discussed the 2008 WPRA Budget that was previously disseminated to the Board for their review. The budgets from the Sections and Committees were very reasonable and sound. There are no recommended membership fee changes, no conference fee changes, no changes to personnel, and only minimal increases for office related expenses, i.e. utilities, postage, office supplies, etc. The 2008 budget is less than a 1% increase over the 2007 budget.

There was discussion that ensued on a variety of revenue and expenditure accounts, and clarification provided.

Moved by Joe McLafferty to have the WPRA Office correctly identify account related expenditures and revenues for committees in the future; motion seconded. Motion Carried.

Moved by Tim Miller to accept the 2008 WPRA Budget as presented; motion seconded. Motion Carried.

IX. OFFICER REPORTS:

- A. President:** Roger related that he and Steve met with representatives of the Department of Tourism regarding the creation of a partnership in developing an online mapping tool for Wisconsin citizens to take an online tour and see what local, municipal, county and state parks and recreational facilities in various areas around the state have to offer.
- B. President-Elect:** Joe McLafferty reviewed all of his 2008 WPRA Committee appointments. Several committees will need representatives from the Aquatic Section. In addition, Joe recommended the appointment of Jody Brooks and Brett Altergott as Co-Chairpersons for the 2009 WPRA Conference Committee.

Moved by Joe to accept the 2008 Committee appointments, (with the understanding that Aquatic Section representatives would be obtained); motion seconded. Motion carried.

Joe indicated that Craig Hoepfner and Karen Davis sent him a proposal that would allow non-WPRA members, i.e. Public Work employees, school and YMCA representatives, etc. to attend only the Trade Show portion of the Conference to enhance attendance during the exhibit hours. They are requesting that the Board approve two separate rates for special passes to allow these non-members to attend. One would be for Wednesday only, and one would be for Thursday only. The proposal would be to charge \$40 per person for the Wednesday 4:30-7:30 Trade Show time, (this is a higher fee because of the food and drink that is included, and an extra hour of time), and \$20 per person or \$50 for an unlimited number of people from the same agency for the Thursday 10:15-12:15 Trade Show time.

There were questions regarding the timing of this procedure, and the impact it would have on the 2007 Annual Trade Show. There was also discussion on the price for the Wednesday attendance.

Moved by Joe McLafferty to accept the Conference Committee fee proposal; motion seconded by Tim Miller. Joe McLafferty accepted a “friendly amendment” by Tim Miller to reduce the Wednesday Trade Show fee for non-members to \$30. Motion Carried – one opposed.

- C. **Past President:** Cyndi reported that a high number of ballots had been received at the WPRA Office, and that they would be counted in late October. October 15th is the deadline for returning ballots into the WPRA Office.
- D. **Secretary:** Preparation for the 2009 Budget has begun, and the various budget related forms and timelines will be distributed at the first Board Meeting in 2008.
- E. **Treasurer:** Tim Miller provided an overview of the Second Quarter Financial Report: (a copy of the financial report was included in the Second Quarter Progress Report that Tim disseminated)

Revenues:	\$176,212.29
Expenditures:	236,405.73
Net:	\$ -60,193.44

It is typical that the Second Quarter finances are in the red, as income comes into the WPRA Office during the third and fourth quarter for conference registration, discount ticket payments, membership renewals, etc. The Second Quarter net for 2006 was \$ -67,843.99, so we are actually \$7,000 ahead of last year’s budget at the same time.

Moved by Steve Peterson to accept the Second Quarter Financial Report as provided; motion seconded. Motion Carried.

- G. **Executive Director:** Steve related that the WPRA Office is conducting preliminary investigation with the possible development of a Friends of Wisconsin Park & Recreation organization that would allow the State Office to receive grants and special funding to assist with operational costs. This is a “very rough draft” and should only be used by Board Members for discussion. The Board will have to make a decision regarding the role of WPRA in accepting and awarding grants in the future, as well as the correct mechanism it would take to allow this without infringing on the Foundation. The WPRA Office and NRPA have created a joint membership application to promote the membership benefits of both organizations. This is a prototype that will now be used throughout the nation with other state associations; several legislative alerts were disseminated regarding the Stewardship Program and the proposed cuts

that the Assembly wanted to institute; a copy of Vision 2015 that outlines continued tactics for the Strategic Plan is disseminated for Board review.

X. SECTION REPORTS:

A. AQUATICS: Aquatic Section last met on Tuesday, April 10 at the Kalahari Resort in the Wisconsin Dells.

The Aquatic Section successfully held the Aquatic Seminar on May 18th at the Eau Claire Park & Recreation Department. There were 42 registrants for the seminar. All American Aquatics sponsored the breakfast a \$100 value and Neuman Pools sponsored the lunch a \$500 value.

The Aquatic Section successfully held the Aquatic Summer Facility Tour on August 10th in Oshkosh and Fond du Lac. There were 23 registrants for the tour. Tour stops included. Pollock Pool in Oshkosh, the Oshkosh Community YMCA, Fairgrounds Aquatic Center and Taylor Park in Fond du Lac.

Aquatic Section nominations for Region II, IV, Chair-Elect, Secretary and At-Large positions have been finalized. Ballots should be mailed out by the end of the month.

Aquatic Section is accepting award nominations for Facility, Program, Young Professional and Professional of the Year. Registration deadline is September 10, 2007.

There are no updates on pool codes. You can monitor the proposed code's progress on the Wisconsin Administrative Rules website at <https://apps4.dhfs.state.wi.us/admrules/publc/Rmo?nRmoId=21#initialRulesProposed>. I have been in contact with David Pluymers, Program Manager for Recreational Water for the Bureau of Environmental and Occupational Health with the Wisconsin Division of Public Health about speaking at different section meetings about pool code updates.

The next Aquatic Section Board meeting is scheduled for Tuesday, September 11 in Brookfield.

B. EMERITUS: No Report.

C. PARK: No Report.

D. RECREATION: Lori Williams indicated that the Recreation Section Board would be meeting in Sun Prairie on August 24th.

E. STUDENT: No Report.

F. WTRS: No Report.

XI. REGION REPORTS:

REGION I: Steve Peterson related that Region I would be meeting on October 3rd in La Crosse.

REGION II: Niki Wendt reported on the following: The last NEWPRO meeting was held in Waupaca on May 17th where they toured the Waupaca Recreation Center and took a boat tour on the Chain of Lakes.

The 2007 Summer Park Tour took place in Region II in the Appleton and Fox Cities area July 18th – 20th.

The 2007 Summer Aquatics Facility Tour was held in Region II in the Oshkosh and Fond du Lac areas on August 10th.

The next scheduled NEWPRO meeting is for Thursday, September 20th at 10:00am and will be held in Two Rivers.

REGION III: Jim Mattke indicated that there were no updates since Region III did not meet during the Summer, but that the next PARR3 Meeting would be September 13th in Cambridge. The 2008 PARR3 Meeting dates have been finalized, as well as many for 2009.

REGION IV: No Report.

XII. NEXT MEETING: The next meeting scheduled will be the Annual Business Meeting scheduled for Wednesday, November 7, 2007 at the Kalahari Resort & Convention Center in the Wisconsin Dells.

XIII. ADJOURNMENT: Moved to adjourn the meeting at 12:40 PM; motion seconded. Motion carried unanimously.

Respectfully submitted,

Steve

Steven J. Thompson, CPRP
Executive Director

