

**Park Design Awards
Entry Form**



Project Title _____ **Date** _____

Project Category *Under \$250,000* \$250,000 - \$499,999 \$500,000 - \$999,999 *Over \$1,000,000*

Agency _____

Address _____

City _____ **State** _____ **Zip** _____

Agency Contact _____ **Title** _____

Phone Number _____ **Email** _____

If a consultant is submitting this entry form, please complete the section below.

Consultant Name _____ **Title** _____

Consulting Firm _____

Phone Number _____ **Email** _____

I have read the guidelines, submittal details, and parameters included with this entry form. _____ **Yes**

Please direct any questions you may have to the following locations:

WPRA Office (414) 423-1210 office@wpraweb.org

Marcus Aumann (715) 743-5139 marcus.aumann@co.clark.wi.us

Dan Kremer (715) 346-1531 dkremer@stevenspoint.com

Park Design Awards Application Guidelines



- ✓ A completed entry form must be included with submitted information.
- ✓ All entry forms and supporting materials may be submitted electronically via email or by mailing a USB Flash drive to the provided contact below,
- ✓ The project you submit must have completed construction of at least Phase 1 of construction.
- ✓ All projects must be undertaken and completed by members or agencies represented by WPRRA.
- ✓ If the project is chosen as an Award of Excellence winner, a representative from your agency must present the project at the WPRRA Annual Conference. Presentation guidelines will be provided to the winning projects upon award notification.
- ✓ All applications will be submitted to the Parks Section for review.
- ✓ All projects will be grouped by cost. The judges will assess each topic area listed above a point value of 1-5. The project within each group with the most overall points will receive the Award of Excellence. The Park Section strongly encourages project entry. The same criteria will be used to judge all categories.

Park Design Awards Submittal Details and Parameters

All submittals should include the following requested information. Failure to provide the below specifics or to follow the information guidelines may result in point deductions while scoring project.

- ✓ Include a one paragraph summary with one photo of the project to be included in the press release if awarded as a separate file on the USB drive or email submission. (Loss of 5 points for not including as requested)
- ✓ Include a simple, one page project budget showing all expenses and sources of funding (bond, general fund, donations, etc). (Loss of 10 points for not including as requested)
- ✓ Include electronic versions of a project site plan/rendering limited to one page.
- ✓ Include photos of the project before, during, and after completion when applicable.
- ✓ Address the following topics with supporting documentation. Please limit this supporting documentation to no more than four pages in total.
 1. **Innovation** - provides a new approach to problem solving, exhibits new technology.
 2. **Functionalism** - responds to users needs, accessibility for all populations
 3. **Aesthetics** - proper scale is achieved for site, relationship to surroundings, considers the overall site development
 4. **Community Benefits** - responds to identified needs of public, public input on project, improves image of community
 5. **Environmental Stewardship** - use of recycled materials, mechanics which are environmentally compatible (solar, low volume flush, high pressure sodium bulbs) use of native plant materials
 6. **Maintenance** - considers ease of maintaining, durability of materials, minimize need for special equipment or special tasks, safety of maintaining site

Deadline: Friday, May 1, 2020

Submit to: Stevens Point Parks, Recreation and Forestry
Dan Kremer (715) 346-1531
2442 Sims Ave. dkremer@stevenspoint.com
Stevens Point, Wi 54481