**REC SECTION MEETING MINUTES**

**January 9, 2020**

10:00 am

1. **CALL MEETING TO ORDER**
2. **ROLL CALL:**

Greg Lamping; Past-Chair Present Chad Duerkop; Region 1 Absent

Bridgette Hermanson; Chair-Elect Absent Adrienne Lacy; Region 2 Absent

Troy Clarke; Chair Present Ben Dayton; Region 3 Present

Megan James; Sec./Treas. Present Maggie Anderson; Region 4 Present

Erin Russell; TR Absent Dan Zeroth; CBRSD Present

1. **APPROVAL OF DECEMBER MINUTES**

Troy did not send these out to the group, so there was no motion during meeting. Megan resent to group during meeting to review for meeting purposes.

1. **APPROVE AGENDA**

Motion to approve by Maggie, and 2nd by Greg

1. **OLD BUSINESS**
2. 2020 Rec Section Manual

No comments currently, so Troy said to let everyone view and bring any comments, questions or concerns on this to the February meeting.

1. Beer garden research/survey – Megan/Adrienne

Megan will reach out to Jake Anderson to see what exact information he is looking to gather through research, and then will work with Adrienne to bring some data back to the group for February meeting.

1. **NEW BUSINESS**
2. Nominating – Vacant Positions
	1. Chair-Elect, Treas./Sec., Region II & Region IV Reps, CBRSD Rep
		1. Current vacant positions for term beginning in 2021. Nominating form is on google drive link that Troy shared with all of us via email. Members should distribute this form as you see fit.
	2. Due date still July 31?

Yes, and form is updated and was sent by WPRA

1. 2020 Annual Conference – Call for Sessions
2. 1-2 conference topics per committee member (18 slots to fill)

Number of slots to fill will be confirmed by Conference Committee. Troy will confirm the speaker proposal process with WPRA. For now, start thinking of desired topics for sessions you would like to see at conference.

1. March 1, 2020 submission deadline
2. Spring Workshop
3. Presenter(s) still needed for Creative Fall & Winter Programming – Thinking of doing more of a round table discussion, so would like a couple agencies (maybe who would even want to present) willing to share details about a creative fall/winter event or program.
4. Section Awards
5. Paperwork/submission system to be updated??

Forms are on google drive link that Troy sent via email. If you feel any of these need to be updated, please let him know.

1. Rec Award Packet (Silver Star Awards only)

Will plan to do Smart Sheet process for the nominations again, as that seemed to work well.

* 1. Need to ask permission to share all applicant’s info in a print document to be shared at the Annual Conference

Greg will check in with Aquatic Section to make sure nothing else needs to be included, and fine tune the combination. If not before, we will see them at the February meeting as well.

1. **SUB-COMMITTEE REPORTS**
	1. BUDGET (Troy)

No report.

* 1. NOMINATING (Greg)
		1. To-do list (see NEW BUSINESS)

If you know of someone with interest of being Chair-Elect, pass along to Greg.

* 1. RULES OF ORDER (Troy)

No report.

* 1. SECTION AWARDS (Bridgette/Greg)
	2. One (1) programming award with joint oversight by the Aquatic and Recreation Sections to follow the current four (4) separate Silver Star category levels
	3. All submissions due the first Friday in May (PRO, YPRO, Silver Star, etc.)
	4. To-do list (see NEW BUSINESS)
	5. SPRING WORKSHOP (Troy/Greg)
1. New Structure

Draft schedule is on google drive link that Troy sent. Once you get the chance to view, please share any thoughts.

1. Topic/Speakers
	1. 9-11:45am on 4/23 (Decision Making in Complex Systems)
	2. 9:15-10:30am on 4/24 (Creative Fall & Winter Programming)
2. To-do list (see NEW BUSINESS)

May want to look at reaching out to speakers further in advance (like Conference) for 2021 planning, so we aren’t too rushed with getting speakers locked in.

* 1. ANNUAL CONFERENCE (Megan/Adrienne)
1. To-do list (see NEW BUSINESS)

No additional comments or report.

* 1. PLAYGROUND WORKSHOPS (Ben/Dayton)
1. Dates/Locations 2020
2. Possibly Webinar based ($50 agency fee/unlimited attendees)
	* + 1. January 30th cutoff to make Webinar idea work

Bridgette and Ben are working together to possibly use professional grade AV tech equipment from UW-Whitewater for webinar based. Talking about still offering the live session, but have webinar as an option for those who aren’t able to attend.

1. Looking at offering 1st week of June
2. To-do list (see NEW BUSINESS)
	1. CBRSD (Dan)

Meeting January 10th, and will be looking into specific topics for CBRSD at conference.

1. **OFFICER REPORTS**
2. CHAIR (Troy)

No report.

1. PAST-CHAIR (Greg)

No report other than to push for Spring Workshop registration.

1. CHAIR-ELECT (Bridgette)

No report.

1. SECRETARY/TREASURER (Megan)

If people are wanting to get involved and/or learn more about leadership positions within the committees and board, refer them to the WPRA website as there is a manual that is continuously getting updated by WPRA for its members online.

1. **REGION/WPRA REPORTS:**
2. REGION 1 (Chad)

N/A

1. REGION 2 (Adrienne)

N/A

1. REGION 3 (Ben)

Next meeting is January 17.

1. REGION 4 (Maggie)

No report.

1. WPRA (Sandy)

N/A

1. **ANNOUNCEMENTS/OTHER MATTERS**

Troy will send calendar invites out to group for all 2020 meetings and will confirm time for in-person meetings.

1. **ADJOURNMENT**

Motioned by Ben, 2nd by Megan.