

WPRA PARK SECTION BOARD MEMBER RESPONSIBILITIES

CHAIR – ELECT

TERM: One year

This position begins a three-year term as an officer on the Park Section Board, with the following two years of service as Chair and Past-Chair.

RESPONSIBILITIES

1. Serves as the Chair in his/her absence (includes presiding over Park Section Board meetings.)
2. Serves as Chair of the Nominations Sub-Committee within the Parks Section. This requires soliciting nominations for openings for the Park Section Board for the following year and ensuring that deadlines are met.
3. Serves as a member of the Budget Sub-Committee within the Park Section, along with the Chair, Past-Chair and Secretary/Treasurer.
4. Reviews the contents of the Park Section Board Manual with the current Park Section Board to determine needed changes/updates prior to term as Chair. Makes necessary revisions to Park Section Board Manual.
5. Determines all Park Section Board meeting dates and locations for next year prior to term as Chair.
6. Attendance at all Park Section Board Meetings is expected. (Inform Chair if unable to attend and provide a report that can be shared at the meeting.)