



## CHAIR-ELECT

TERM: One year

This position begins a three-year term as an officer on the Board, with the following two years of service as Chair and Past-Chair.

### RESPONSIBILITIES:

1. Serve as the Chair in his/her official absence (includes presiding over Section Board meetings).
2. Serve as Chair of the Mentorship Sub-Committee within the Young Professional Section.
3. Serve on the Conference Sub-Committee within the Young Professional Section. This requires regular contact with the Conference Committee and ensuring that the Young Professional Section sessions are coordinated and deadlines met.
4. Serve as a member of the Budget Sub-Committee within the Young Professional Section, along with the Chair and Secretary/Treasurer.
5. Review the contents of Young Professional Section Board Manual with the current Board to determine needed changes/updates prior to the term as Chair. Make necessary revisions to Board Manual.
6. Determine all Young Professional Section Board meeting dates for next year prior to term as Chair.
7. Attendance at all Section Board Meetings is expected. You must inform Chair if unable to attend, and provide a report that can be shared at said meeting.
8. Serve as the representative for the Section on the WPRA Foundation Board.